



# Office of the City Clerk

Weekly Report – for Week Ending September 28, 2018

## OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

### Administrative Services

Retroactive checks are being prepared for the Office of the Mayor and City Council Office staff as a result of recent pay increases still due to be processed.

### Elections

Continuing with *September's Civic Engagement* activities and in pursuit of engaging L.A.'s youth, staff provided classroom presentations at LA Valley College (CD2), Cleveland Charter High School (CD3) and East LA Community College. A mock election was also held at Heliotrope Elementary School (CD9).

**The City Clerk joined Secretary of State Alex Padilla, LAUSD Board Vice President, Nick Melvoin, School Board Member Kelly Gonez, and Principal Elidia Vasquez at Francis Polytechnic High School for a press conference to announce September 25 as National Voter Registration Day.**

**Multilingual voter information was provided to over 500 new Americans and their families at the Los Angeles Convention Center as part of the New Americans Initiative. Attendees were assisted in English, Spanish, and Chinese regarding the upcoming November 6 Election. 63 new Americans registered to vote.**

Activities for the Homeless Initiative included staffing a voter information table at Hope of the Valley in CD 7 where staff assisted homeless residents with registering to vote and updating their registration information.

Staff was proud to assist the community based organization, Big Sunday, with their 6th Annual Books & Brunch event by providing voter registration and election information to its volunteers donating and distributing thousands of books this past Sunday.

### CITY CLERK OUTREACH



CLEVELAND CHARTER HIGH SCHOOL



BIG SUNDAY



NATURALIZATION CEREMONY

### Neighborhood Council (NC) Elections

A workshop was held at the annual Congress of Neighborhoods outlining the City Clerk's plans for administering the 2019 NC Elections. Staff answered questions and distributed regional election timelines and provided brief summaries on the various election processes during the workshop. Voter registration forms, information on candidate filing, and poll worker information was also available at an outreach table.

**Staff announced the 10 NCs selected to participate in the online election pilot program. The 10 were notified via email and the updated election schedule has been posted on our website. The contract with Everyone Counts, the online voting system vendor, is close to being finalized.**

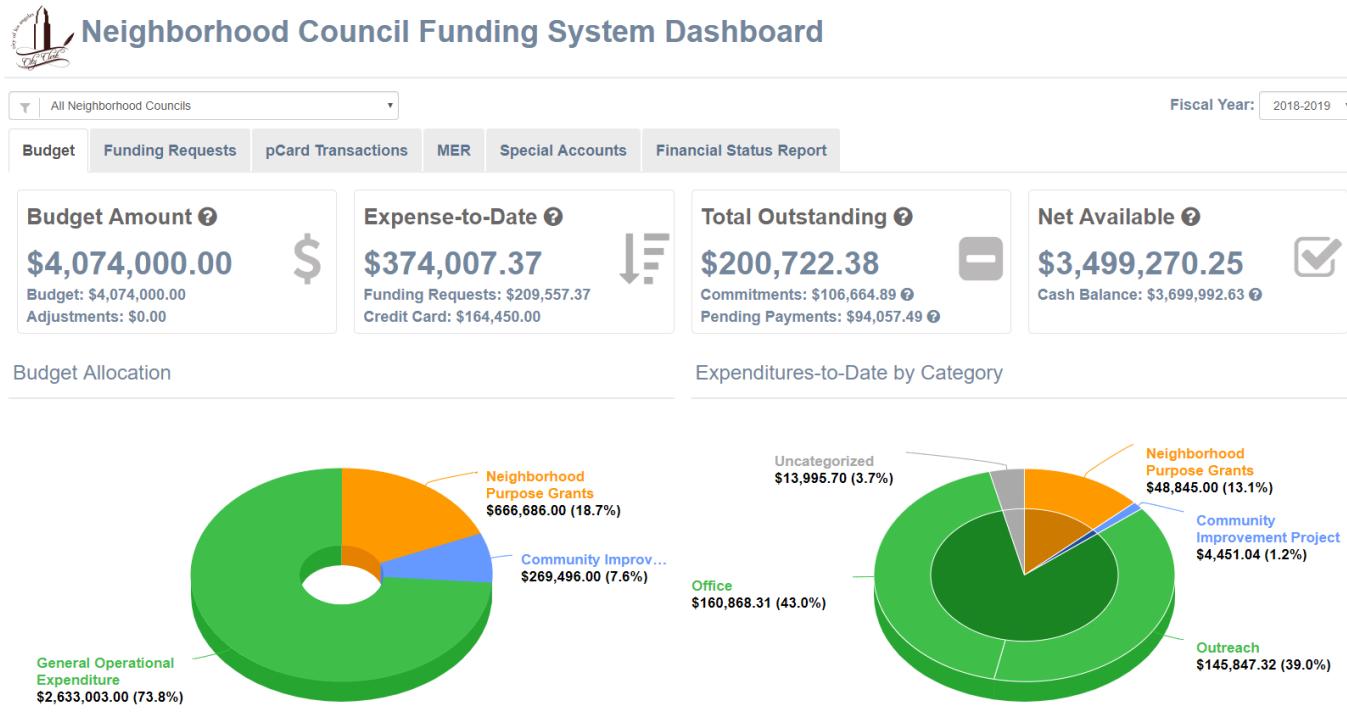


# Office of the City Clerk

Weekly Report – for Week Ending September 28, 2018

## Neighborhood Council (NC) Funding Program

Below is a current snapshot of the NC system expenditure rate.



## Neighborhood and Business Improvement Districts (BID)

Renewal documentation was prepared this week for the Fashion District and Wilshire Center BIDs.

## Records Management

The division hosted a delegation from the People's Republic of China's National Bureau of Statistics.

The City Attorney's Office researched several oil drilling leases. The daughter of a former City employee researched the Piper Tech shooting incident of 1995.

## Systems

The Neighborhood Councils (NC) are requesting all NC maps to include schools, libraries, and fire and police stations. Staff is working with the Department of Neighborhood Empowerment (DONE) to verify and update maps to include this information.

Working with the Information Technology Agency to participate in the upcoming Hack LA event. The Election Candidate Registration application will be used for a non-invasive security penetration test to determine any application vulnerability. Results will be provided by the ITA when the assessment is completed.

Staff had created duplicate images of critical application servers and applied security patches to all production servers this week. This is part of the routine system security process that is conducted quarterly.